

WBL/YAP 2015-2016 Monthly Time Sheet

Students Name _____ Month _____

Week	Day	Date	Time In	Time Out	Total Hours Worked	Supervisor's Initials	If absent state reason
O N E	M						
	T						
	W						
	T						
	F						
	S						
	S						
TOTAL WEEK ONE							
T W O	M						
	T						
	W						
	T						
	F						
	S						
	S						
TOTAL WEEK TWO							
T H R E E	M						
	T						
	W						
	T						
	F						
	S						
	S						
TOTAL WEEK THREE							
F O U R	M						
	T						
	W						
	T						
	F						
	S						
	S						
TOTAL WEEK FOUR							
F I V E	M						
	T						
	W						
	T						
	F						
	S						
	S						
TOTAL WEEK FIVE							

TOTAL HOURS FOR MONTH

Total Hours _____ X Hourly Rate Pay _____ = Gross Pay _____

I verify that all the above information is correct _____

Student Signature